TOWNSHIP OF NESTER

ROSCOMMON COUNTY, MICHIGAN

BASIC FINANCIAL STATEMENTS

MARCH 31, 2008

TOWNSHIP OFFICIALS

Supervisor William Whiting

Clerk Carolyn Corlew

Treasurer Mary Lou Muma

TRUSTEES

Ronald Southwell

Raymond Good

TOWNSHIP OF NESTER

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James M. Anderson, P.C.

CERTIFIED PUBLIC ACCOUNTANT

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INDEPENDENT AUDITOR'S REPORT

October 15, 2008

Township Board Nester Township Roscommon County, Michigan

I have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Township of Nester, as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to in the above present fairly, in all material respects, the financial position of the governmental activities, each major fund activity, and the aggregate remaining fund information of the Township of Nester, as of March 31, 2008, and the respective changes in financial position thereof and for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages 3-8 and budgetary comparison information on pages 27-33 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

MEMBER MACPA and AICPA

Township Board Nester Township October 15, 2008 Page 2

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Nester's basic financial statements. The introductory section and combining financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

JAMES M. ANDERSON, P.C.

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CERTIFIED PUBLIC ACCOUNTANT

As management of Nester Township (the "Township"), we offer readers of the Township's financial statements this narrative overview and analysis of the financial activities of the Township for the fiscal year ended March 31, 2008.

Financial Highlights

- . The assets of the Township exceeded its liabilities at the close of the most recent fiscal year by \$467,040 (net assets). Of this amount, \$271,258 (unrestricted net assets) may be used to meet the Township's ongoing obligations.
- . The Township's total net assets increased by \$13,356.
- . As of the close of the current fiscal year, the Township's general fund, reported an ending fund balance of \$131,902, an increase of \$5,901 in comparison with the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Township's basic financial statements. The Township's basic financial statements consist of three components: 1) Government-wide financial statements, 2) Fund financial statements, and 3) Notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

Government-wide financial statements. The *Government-wide financial statements* are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the Township's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The *statement of activities* presents information showing how the Township's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the Government-wide financial statements present functions of the Township that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities of the Township include general government and public safety. The Township does not have any business-type activities as of and for the year ended March 31, 2008.

The Government-wide financial statements can be found on pages 9-10 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a Township's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the Government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Township maintains four governmental funds. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General, Fire, Garbage and Cemetery Funds.

The Township adopts an annual appropriated budget for its governmental funds. Budgetary comparison statements or schedules have been provided for the governmental funds herein to demonstrate compliance with the budget.

The basic governmental fund financial statements can be found on pages 11-12 and 14-15 of this report.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the Township. Fiduciary funds are *not* reflected in the Government-wide financial statements because the resources of those funds are *not* available to support the Township's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 19-26 of this report.

Government-wide Financial Analysis

A portion of the Township's net assets (41%) reflects its investments in capital assets (e.g., land, land improvements, buildings, and equipment); less any related debt used to acquire those assets that is still outstanding. The Township uses these capital assets to provide services to the community; consequently, these assets are *not* available for future spending. No comparative figures are shown because the governmental unit is audited every other year.

Township's Net Assets

	Governmental <u>Activities</u>	
Current and Other Assets Capital Assets, Net	\$	271,836 195,782
Total Assets		467,618
Current Liabilities		578
Total Liabilities		578
Net Assets: Invested in Capital Assets, Net Of Related Debt Unrestricted		195,782 271,258
Total Net Assets	<u>\$</u>	467,040

The Township's net assets increased by \$13,356 during the current fiscal year. Unrestricted net assets - the part of net assets that can be used to finance day to day operations, increased by \$24,827 or 10%, during fiscal year 2008. No comparative figures are shown because the governmental unit is audited every other year.

Township's Changes in Net Assets

	Governmental Activities	
Revenue: Program Revenue: Charges for services Operating Grants and Contributions General Revenue: Property Taxes State-Shared Revenues Interest Other	\$ 19,742 3,590 93,663 22,205 9,129 716	
Total Revenue	149,045	
Expenses: General Government Public Safety Public Works	62,261 53,453 19,975	
Total Expenses	135,689	
Increase in Net Assets	13,356	
Net Assets, Beginning of Year	453,684	
Net Assets, End of Year	<u>\$ 467,040</u>	

Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

As of the end of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$271,258, an increase of \$24,827 in comparison with the prior year. The *undesignated fund balance*, which is available for spending at the Township's discretion, constitutes 100% of this total amount.

The primary governmental fund is the General Fund of the Township. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Undesignated fund balance represents 175% of total general fund expenditures.

General Fund Budgetary Highlights

The Township's budgets are prepared in accordance with Michigan Law. The budgeted funds are the General, Fire, Garbage and Cemetery Fund.

Capital Assets and Debt Administration

Capital assets. The Township's investment in capital assets for its governmental activities as of March 31, 2008, amounted to \$195,782 (net of accumulated depreciation). Investment in capital assets includes land, land improvements, buildings, and equipment. Additions totaled \$9,729 for the fiscal year.

Township's Capital Assets (net of depreciation)

Land Buildings and Machinery and	d Improvements d Equipment	\$ 28,425 39,242 128,115
Total		\$ 195,782

Additional information on the Township's capital assets can be found in note E on page 25 of this report.

Factors Bearing on the Township's Future

The following factors were considered in preparing the Township's budget for the 2008-2009 fiscal year:

The State of Michigan has made significant cuts in their operating budgets due to a down turn of the economy. For 2007-2008, the Township received \$17,983 in state shared revenues, representing 22% of the revenues in the General Fund. The amounts of state shared revenues for future periods is uncertain and will affect the Township's budget.

Requests for Information

This financial report is designed to provide a general overview of the Township's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Nester Township 7855 Maple Valley Road St. Helen, MI 48656

TOWNSHIP OF NESTER STATEMENT OF NET ASSETS MARCH 31, 2008

ASSETS	Governmental <u>Activities</u>
Current Assets: Cash and investments Receivables: Taxes Receivable Interest Receivable Other Governmental Units	\$ 260,458 5,918 853 4,607
Total Current Assets	271,836
Non-Current Assets: Capital Assets - Net Total Assets	195,782 467,618
LIABILITIES	
Current Liabilities: Accrued Payable Total Current Liabilities	<u>578</u> <u>578</u>
NET ASSETS	
Invested in Capital Assets, Net of Related Debt Unrestricted	195,782 271,258
Total Net Assets	\$ 467 , 040

TOWNSHIP OF NESTER STATEMENT OF ACTIVITIES FOR THE YEAR ENDED MARCH 31, 2008

GOVERNMENTAL ACTIVITIES		<u>Expenses</u>		rges for <u>ervices</u>	·	ting Grants and ributions	. an	l Grants d <u>butions</u>	(Expense) Revenue
General Public Safety Public Works	\$	(62,261) (53,453) (19,975)	\$	9,960 9,782 -0-	\$	-0- -0- 3,590	\$	-0- -0- -0-	\$ (52,301) (43,671) (16,385)
Total Governmental Activities	\$	(135,689)	\$	19,742	<u>\$</u>	3,590	\$	-0-	 (112,357)
GENERAL REVENUES									
Property Taxes Levied for: General Purpose Public Safety Public Works									30,623 44,916 18,124
State Shared Revenue not r Miscellaneous Investment Earnings	est	ricted to s	pecif	ic purpos	es				 22,205 716 9,129
Total General Revenues									 125,713
Change in Net Assets									13,356
Net Assets - April 1									 453,684
Net Assets - March 31									\$ 467,040

TOWNSHIP OF NESTER COMBINING BALANCE SHEETS - GOVERNMENTAL FUNDS MARCH 31, 2008

ASSETS	<u>General</u>	<u>Fire</u>
Cash and investments Taxes receivable Interest receivable Due from other governmental units	\$ 125,736 1,550 587 4,607	\$ 107,059 1,883 266 -0-
Total Assets	<u>\$ 132,480</u>	<u>\$ 109,208</u>
LIABILITIES AND FUND EQUITY		
Liabilities: Accounts payable	<u>\$ 578</u>	\$ -0-
Total Liabilities	578	-0-
Fund Equity: Fund balance - Undesignated	131,902	109,208
Total Fund Equity	<u>131,902</u>	<u>109,208</u>
Total Liabilities and Fund Equity	<u>\$ 132,480</u>	<u>\$ 109,208</u>

<u>G</u>	<u>arbage</u>	<u>C</u>	<u>emetery</u>	1	otals
\$	20,493 2,485 -0- -0-	\$	7,170 -0- -0- -0-	\$	260,458 5,918 853 4,607
<u>\$</u>	22,978	<u>\$</u>	7,170	<u>\$</u>	<u>271,836</u>
\$	-0-	<u>\$</u>	-0-	<u>\$</u>	<u>578</u>
	-0-		-0-		<u>578</u>
	22,978		7,170		271,258
	22,978		7,170		271,258
\$	22,978	<u>\$</u>	7 , 170	<u>\$</u>	<u>271,836</u>

TOWNSHIP OF NESTER RECONCILIATION OF FUND BALANCES ON BALANCE SHEET FOR GOVERNMENTAL FUNDS TO NET ASSETS OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF NET ASSETS MARCH 31, 2008

TOTAL FUND BALANCES - GOVERNMENTAL ACTIVITIES

271,258

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not recorded in the funds. This represents the amounts by which capital assets used in governmental funds exceeds accumulated depreciation.

195,782

TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES

\$ 467,040

TOWNSHIP OF NESTER COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE ALL GOVERNMENTAL FUND TYPES YEAR ENDED MARCH 31, 2008

	<u>General</u>	Fire	<u>Garbage</u>
Revenues: Taxes and assessments Intergovernmental Charges for services Licenses and permits Interest Other	\$ 30,623 25,795 9,660 9,782 5,163 121	\$ 44,916 -0- -0- -0- 3,736 595	\$ 18,124 -0- -0- -0- 180 -0-
Total Revenues	81,144	49,247	18,304
Expenditures: General government Public Safety Public works Other	54,996 11,477 1,565 7,205	-0- 29,747 -0- -0-	-0- -0- 18,410 -0-
Total Expenditures	75,243	29,747	<u>18,410</u>
Excess: Revenue over (under) expenditures	5,901	19,500	(106)
Fund Balance - April 1	<u>126,001</u>	<u>89,708</u>	23,084
Fund Balance - March 31	<u>\$ 131,902</u>	<u>\$ 109,208</u>	<u>\$ 22,978</u>

Ce	emetery	 Totals
\$	-0- -0- 300 -0- 50	\$ 93,663 25,795 9,960 9,782 9,129 716
	350	 149,045
	818 -0- -0- -0-	 55,814 41,224 19,975 7,205
	818	 124,218
	(468) 7,638	24,827 246,431
\$	7,170	\$ 271,258

TOWNSHIP OF NESTER RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED MARCH 31, 2008

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS

\$ 24,827

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However in the statement of activities, the cost of these assets are capitalized and depreciation charged to expense over their useful life.

<u>(11,471</u>)

CHANGES IN NET ASSETS - GOVERNMENTAL ACTIVITIES

\$ 13,356

TOWNSHIP OF NESTER STATEMENT OF FIDUCIARY NET ASSETS MARCH 31, 2008

Cash and Investments \$ 271 LIABILITIES Undistributed Collections 271 Total Liabilities 271 NET ASSETS Net Assets \$ -0-

TOWNSHIP OF NESTER STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS YEAR ENDED MARCH 31, 2008

REVENUES Property Tax Collections Interest and Fee Collections	\$ 750,506 7,354
Total Revenues	 757,860
EXPENDITURES Property Taxes Other	 750,506 7,354
Total Expenditures	 -0-
Excess of Revenues over Expenditures	-0-
Net Assets - April 1	 -0-
Net Assets - March 31	\$ -0-

NOTE A: ENTITY

The Township of Nester is a general law township of the state of Michigan located in Roscommon County, Michigan. It operates under an elected board and provides services to its residents in many areas including liquor law enforcement, community enrichment, and human services. As required by generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement no. 14 "The Financial Reporting Entity", these financial statements present the Township of Nester (primary government) and its component units. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if the data was not included.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Township of Nester conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS: The government-wide financial statements (i.e., the statements of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Indirect expenses* are charged based upon a Township-wide cost allocation plan which allocates costs based upon the number of full time equivalents, number of transactions, and other pertinent information. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items are not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION: The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Grant revenues are considered to be available when all eligibility requirements imposed by the provider have been met. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures and select compensated absences are recorded only when payment is due.

Property taxes, intergovernmental revenue, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

The Township reports following major governmental funds:

The *General Fund* is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Fire Fund* is used to account for all financial activity related to the township's fire protection activities. The main source of revenue is derived from property taxes.

The *Garbage Fund* is used to account for the garbage collection activity administered by the township. The major source of revenue is from special assessments.

The Township reports the following nonmajor governmental fund:

Cemetery Fund

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

Additionally, the Township reports the following fund types:

Agency Funds are used to account for assets held on behalf of outside parties, including other governments.

Property tax revenues are recognized as follows:

Properties are assessed as of December 31 and the related property taxes are levied on December 1 of the following year. These taxes are due on February 15; uncollected amounts are subsequently added to the county delinquent tax rolls. A county revolving fund normally pays the balance of the Township's tax levy by May 31 of each year. In accordance with GASB 33 "Accounting and Financial Reporting for Nonexchange Transactions", the Township records the property tax revenue when it becomes an enforceable legal claim for the Township. Therefore, all taxes levied on December 1, 2007, are recorded as revenue in the current year. The Township's taxable value for the 2007 tax year totaled \$23,312,170.

The tax rates for the year ended March 31, 2007, were as follows:

<u>PURPOSE</u>	RATE/ASSESSED VALUATION
General	1.3092 mills per \$1,000
Fire	1.9277 mills per \$1,000
Garbage	Special Assessment

<u>BUDGETS</u> - Public Act 621 of 1978 as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated. The approved budgets of the Township for budgetary funds were adopted on a fund level. Budgets are normally formulated during January and February of each year and a budget hearing is held in March. The board normally adopts the budget just prior to April 1. Amendments are made to the budgets when determined to be necessary throughout the year. Unused appropriations for budgeted activities lapse at the end of the year. The budget amounts shown in the financial statements are the final authorized amounts as revised during the year.

<u>ESTIMATES</u> - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>CAPITAL ASSETS</u> - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exists. Donated capital assets are valued at their estimated fair value on the date received.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

No interest expense has been incurred or capitalized on capital assets reported in proprietary funds.

Depreciation on the capital assets (including infrastructure), is computed using the straight-line or sum-of-the-years digits method over the following estimated useful lives:

	<u>Years</u>
Land improvements	20
Buildings	30-50
Public domain infrastructure	8-50
Equipment	3-20

<u>LONG-TERM OBLIGATIONS</u> - In the government-wide financial statements, the long-term debt and other long-term obligations are reported as liabilities. For new bond issuances after the implementation of GASB Statement No. 34, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

NOTE C - CASH AND INVESTMENTS

The captions or combined balance sheet related to deposits and investments are as follows:

	Cash and <u>Deposits</u>
Cash and investments Agency Funds	\$ 260,458 <u>271</u>
Total	<u>\$ 260,729</u>

The Government Accounting Standards Board Statement No. 3 risk disclosures for Nester Township's cash deposits are as follows:

		arrying Amount	<u> </u>	Bank <u>Balance</u>		
Insured (FDIC) Uninsured and Uncollateralized	\$	128,307 132,422	\$	133,893 132,850		
Total Deposits	<u>\$</u>	260,729	<u>\$</u>	266,743		

<u>Deposits</u> - At year-end, the carrying amount of the Township's deposits was \$260,729 and the bank balance was \$266,743. According to Section 330.8 of the Federal Deposit Insurance Corporation Rules and Regulations, 50% of the total bank balance was covered by federal depository insurance.

<u>Investments</u> - P.A. 20 of 1943, authorizes the Township to deposit and invest in the following:

- a. Bonds and other direct obligations of the United States or its agencies.
- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of federally insured banks, insured savings and loan associations or credit unions insured by the national credit union administration that are eligible to be depository of surplus money belonging to the State under section 5 or 6 of act 105, PA 1855, as amended (MCL 21.145 and 21.146).
- c. Commercial paper rated at time of purchase within the three highest classifications established by not less than two standard rating services. Maturity cannot be more than 270 days after purchase.
- d. United States governmental or Federal agency obligation repurchase agreements.
- e. Bankers' acceptance of United States banks.
- f. Mutual funds composed of investments which are legal for direct investments by local units of government in Michigan.

NOTE C - CASH AND INVESTMENTS (CONTINUED)

<u>Custodial Credit R</u>isk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Michigan law and Township's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to local government's indirect investment in securities through the use of mutual funds or government investment pools.

Interest Rate Risk

The Township has not adopted a policy that indicates how the Township will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by limiting the weighted average maturity of its investment portfolio to less than a given period of time.

Concentration of Credit Risk

The Township has not adopted a policy that indicates how the Township will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Township's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

NOTE D - DUE FROM OTHER GOVERNMENTAL UNITS

Due from other governmental units consists of amounts due from the State of Michigan of \$2,826 and the County of Roscommon of \$1,781.

NOTE E - CAPITAL ASSETS

Capital asset activity for the year ended March 31, 2008 was as follows:

<u>Primary Government</u> Governmental activities: Land	Beginning of year \$ 28,425	_Increases \$ -0-	_Decreases \$ -O-	End of Year \$ 28,425
Total capital Assets, not being depreciated	28,425			28,425
Capital assets, being depreciated: Building and improvements Machinery and equipment	122,837 287,817	-0- 9,729	-0- -0-	122,837 297,546
Total capital assets, being depreciated	410,654	9,729	-0-	420,383
Less accumulated depreciation for: Buildings and improvements Machinery and equipment	79,810 152,016	3,785 17,415	-0- -0-	83,595 169,431
Total accumulated depreciation	231,826	21,200		253,026
Net capital assets, being depreciated	178,828	(11,471)	-0-	167,357
Net governmental activities capital assets	\$ 207 , 253	<u>\$ (11,471</u>)	<u>\$ -0-</u>	\$ 195 , 782

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities: General government Public safety	\$ 2,941 18,259
Total depreciation expense - governmental activities	\$ 21,200

NOTE F - PENSION PLAN

Nester Township participates in a defined contribution pension plan, administered by Travelers Life Insurance Company. The plan is available for all township officials. Contributions to the pension investment plan are based on a percentage of 7.51% of compensation. Employees can also make voluntary contributions to the plan. For the year ended March 31, 2008, the Township made its required employer contribution of \$2,484.

NOTE G - INSURANCE

The Township is a member of the Michigan Municipal Liability and Property Pool. As a member of the Pool, the Township is partially self-insured for general and auto liability, motor vehicle physical damage and property loss claims. Under most circumstances, the municipality's maximum coverage is limited as follows:

Type	<u>Limit</u>	<u>Deductible</u>			
Property	\$ 698,600	100			
Liability	1,000,000	-0-			
Errors and Omission	1,000,000	-0-			
Automobiles	1,000,000	100			
Crime	10,000	-0-			
Inland Marine	55,000	100			
Workmen's Compensation	STATUTORY	-0-			

SUPPLEMENTARY INFORMATION

TOWNSHIP OF NESTER GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2008

	Original Budget	Final Amended <u>Budget</u>	<u> Actual</u>	Variance Favorable (<u>Unfavorable</u>)
Revenues: Taxes and Assessments: General property taxes	\$ 29,025	\$ 29 , 025	\$ 30,623	\$ 1,598
Total Taxes and Assessments	29,025	29,025	30,623	1,598
Intergovernmental: State shared revenues State swamp tax Bankhead Jones Forest Reserve Metro Act	16,000 4,221 2,500 -0-	16,000 4,221 2,500 -0-	17,983 4,222 1,781 1,809	1,983 1 (719) 1,809
Total Intergovernmental	22,721	22,721	25,795	3,074
Charges for Services: Fees Rent	9,195 300	9,195 300	9,600 60	405 (240)
Total Charges for Services	9,495	9,495	9,660	<u> 165</u>
Licenses and Permits	10,900	10,900	9,782	(1,118)
Interest	3,500	3,500	<u>5,163</u>	1,663
Other: Reimbursements	300	300	121	(179)
Total Other	300	300	121	(179)
Total Revenue	<u>75,941</u>	<u>75,941</u>	81,144	5,203

TOWNSHIP OF NESTER GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2008

General Government	Original <u>Budget</u>	Final Amended <u>Budget</u>	Actual	Variance Favorable (<u>Unfavorable</u>)
Township Board: Salaries-board Legal& professional Mileage Printing and publishing Office supplies Miscellaneous	\$ 2,400 6,000 125 300 700 200	6,000 5 125 0 300 0 700	\$ 2,080 1,404 -0- 53 450	\$ 320 4,596 125 247 250 200
Total Township Board	9,725		3,987	5,738
Township Supervisor: Salary and wages Office supplies Mileage Education & training	7,080 200 300 250	7,080 200 300	7,080 115 381 145	-0- 85 (81) 105
Total Township Supervisor	7,830	7,830	<u>7,721</u>	109
Township Assessor: Contractual services Professional services Software Office supplies Capital outlay	8,000 100 500 300 3,000	100 500 300	6,792 -0- 300 381 868	1,208 100 200 (81) 2,132
Total Township Assessor	11,900	11,900	8,341	3,559
Election Board: Wages Office supplies Mileage Education & training	600 550 150 	550 0 150	311 -0- -0- 40	289 550 150 <u>60</u>
Total Election Board	1,400	1,400	<u>351</u>	1,049
Township Clerk: Salary and wages Office supplies Software Mileage Education & training Capital outlay	8,150 400 500 300 250 3,000	400 500 500 300 500 250	7,984 215 360 279 175 2,831	166 185 140 21 75 169
Total Township Clerk	12,600	12,600	11,844	<u>756</u>

TOWNSHIP OF NESTER GENERAL FUND STATEMENT OF EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2008

General Government (continued)		riginal Budget		Final Amended Budget	 <u>Actual</u>	Fa	riance vorable <u>favorable</u>)
Township Treasurer:							
Salary and wages	\$	8,540	\$	8,540	\$ 7 , 778	\$	762
Office supplies		1,050		1,050	1,347		(297)
Software		500		500	300		200
Mileage		600 150		600	741 125		(141)
Education & training Capital outlay		1,500		150 1,500	-0-		25 1,500
Capital Outlay	-	1,300		1,300	 -0-		1,300
Total Township Treasurer		12,340		12,340	 10,291		2,049
Board of Review:							
Salaries		1,150		1,150	630		520
Office supplies		50		50	27		23
Mileage		50		50	-0-		50
Printing and publishing		150		150	138		12
Education & Training		200		200	 -0-		200
Total Board of Review		1,600		1,600	 <u>795</u>		<u>805</u>
Township Hall:							
Salaries and wages		850		850	230		620
Utilities		3,500		3,500	3 , 719		(219)
Supplies		250		250	-0-		250
Contractual services		1,600		1,600	1,380		220
Repairs and maintenance		1,500		1,500	207		1,293
Miscellaneous Capital outlay		250 4 500		250 4 300	25 -0-		225
capital outlay		4 , 500	-	4,390	 -0-		4,390
Total Township Hall		12 , 450		12,340	 5 , 561		6 , 779
Zoning Board:							
Salaries and wages		1,550		1,660	1,498		162
Supplies		500		500	67		,433
Legal and professional		1,000		3,000	3,602		(602)
Mileage		250		250	831		(581)
Printing and Publishing Miscellaneous		500 150		500 150	107 -0-		393 <u>150</u>
TH See Fulleous		130		130	 <u> </u>		130
Total Zoning Board		3 , 950		6,060	 6 , 105		<u>(45</u>)
Total General Government		73,795	_	75 , 795	 54,996		20,799

TOWNSHIP OF NESTER GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2008

	riginal Budget	Α	Final mended Budget	 Actual	Fá	ariance avorable <u>favorable</u>)
Building Administration: Building inspector Electrical inspector Plumbing and Mechanical	\$ 3,325 2,850	\$	3,325 2,850	\$ 3,503 2,069	\$	(178) 781
inspector	 3,800		3,800	 2,605		1 , 195
Total Building Administration	 9 , 975		9 , 975	 8,177		1,798
Public Safety: Ambulance	 6,000		6,000	 3,300		2,700
Public Works: Street lights Roads	1,800 7,000		1,800 7,000	 1,565 -0-		235 7 , 000
Total Public Works	 8,800		8,800	 1,565		7 , 235
Other: Insurance and bonds Pension plan Social Security/Medicare	 6,000 3,000 900		6,000 3,000 900	3,971 2,484 750		2,029 516 150
Total Other	 9,900		9,900	 7,205		2,695
Total Expenditures	 108,470		110,470	 75 , 243		35 , 227
Excess: Revenues over (under) Expenditures	(32,529)		(34,529)	5,901		40,430
Fund Balance - April 1	 126,001		126,001	 126,001		-0-
Fund Balance - March 31	\$ 93,472	<u>\$</u>	91,472	\$ 131,902	<u>\$</u>	40,430

TOWNSHIP OF NESTER FIRE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2008

Revenues:		riginal Budget	A	Final mended Budget		<u>ctual</u>	Fa	riance vorable <u>favorable</u>)
Taxes	\$	42,738	\$	42,738	\$	44,916	\$	2,178
Interest	Ψ	2,000	ψ	2,000	Ψ	3,736	Ψ	1,736
Other		200		200		595		395
Total Revenues		44,938		44,938		49,247		4,309
Expenditures:		F 000		F 000		0 505		0 405
Personal service		5,000 300		5,000 300		2,505 183		2,495 117
Fringe benefits Utilities		3,000		3,000		4,612		(1,612)
Vehicle		1,000		1,000		4,012 98		902
Contractual services		2,000		2,000		1 , 730		270
Training & education		3,000		3,000		25		2,975
Insurance		7,000		7,000		7,992		(992)
Supplies/repairs		4,750		4,750		6,572		(1,822)
Miscellaneous		50		50		-0-		50
Capital outlay		29,500		29,500		6 , 030		<u>23,470</u>
Total Expenditures		55,600		55,600		29,747		25,853
_								
Excess:								
Revenues over (under) expenditures		(10,662)		(10,662)		19,500		30,162
expendicules		(10,002)		(10,002)		19,500		30,102
Fund Balance - April 1		89,708		89,708		89,708		-0-
Fund Balance - March 31	\$	79,046	\$	79,046	\$	109,208	\$	30,162

TOWNSHIP OF NESTER GARBAGE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2008

Devenue		riginal Budget	Α	Final mended Budget	A	ctual	Fa	uriance uvorable ufavorable)
Revenues: Taxes Interest Other	\$	20,605 200 <u>50</u>	\$	20,605 200 50	\$	18,124 180 -0-	\$	(2,481) (20) (50)
Total Revenues		20,855		20,855		18,304		(2 , 551)
Expenditures: Contractual services		20,100		20,100		18,410		1,690
Total Expenditures		20,100		20,100		18,410		1,690
Excess: Revenues over (under) expenditures		755		755		(106)		(861)
Fund Balance - April 1		23,084		23,084		23,084		-0-
Fund Balance - March 31	<u>\$</u>	23,829	<u>\$</u>	23,829	\$	22,978	\$	<u>(861</u>)

TOWNSHIP OF NESTER CEMETERY FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2008

Devenue	Original Budget	Final Amended <u>Budget</u>	Actual	Variance Favorable (<u>Unfavorable</u>)
Revenues: Services Interest Other	\$ 800 65 50	65	\$ 300 50 -0-	\$ (500) (15) (50)
Total Revenues	915	915	350	(565)
Expenditures: Personal service Fringe benefits Contractual services Repairs and maintenance Capital outlay Total Expenditures	1,000 75 50 2,450 1,500	75 50 50 2,450 1,500	300 23 -0- 495 -0-	700 52 50 1,955 1,500
Excess: Revenues over (under) expenditures	(4,160		(468)	3,692
Fund Balance - April 1	7,638	7,638	7,638	
Fund Balance - March 31	\$ 3 , 478	<u>\$ 3,478</u>	\$ 7 , 170	<u>\$ 3,692</u>



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COMMUNICATION OF SIGNIFICANT DEFICIENCIES AND MATERIAL WEAKNESSES

October 15, 2008

Township Board Nester Township Roscommon County, Michigan

In planning and performing my audit of the financial statements of the governmental activities and each major fund of the Township of Nester, Michigan as of and for the year ended March 31, 2008, in accordance with auditing standards generally accepted in the United States of America, I considered Nester Township's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the governmental unit's internal control. Accordingly I do not express an opinion on the effectiveness of the governmental unit's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control that I consider to be material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. I consider the following deficiencies to be significant deficiencies in internal control.

The relatively small number of people involved in the accounting functions of the Township and the design of the accounting system as developed by the state make it difficult to adequately segregate duties. Segregation of accounting duties is a fundamental method of strengthening internal control. However, in deciding what internal control procedures should be implemented, the Township Board must consider the costs of implementing them and weigh those costs against the benefits to be derived from their implementation.

Township Board Nester Township October 15, 2008 Page 2

All Michigan governments are required to prepare financial statements in accordance with generally accepted accounting principals (GAAP). This is a responsibility of the Township's management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal books and records), and (2) reporting government-wide and fund financial statements, including the related footnotes (i.e., external financial reporting). As is the case with most small and medium-sized entities, the Township has historically relied on its independent external auditor to assist in the preparation of the government-wide financial statements and footnotes as part of its external financial reporting process. Accordingly, the Township's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditors, who cannot, by definition, be considered a part of the government's internal controls. This condition was caused by the Township's determination that it is more cost effective to outsource the preparation of its annual financial statements to the auditors than to incur the time and expense of obtaining the necessary training and expertise required for the Township to perform this task internally.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Township's internal control. I believe that the deficiencies described above are material weaknesses.

This communication is intended solely for the information and use of the Board and others within the organization. This restriction is not intended to limit the distribution of the report, which is a matter of public record.

JAMES M. ANDERSON, P.C. CERTIFIED PUBLIC ACCOUNTANT



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October 15, 2008

Township Board Nester Township Roscommon County, MI

Dear Board Members:

I have audited the financial statements of each major fund and the aggregate remaining fund information of the Township of Nester for the year ended March 31, 2008, and have issued my report thereon dated October 15, 2008. Professional standards require that I provide you with the following information related to my audit.

My Responsibility Under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in my engagement letter dated August 15, 2008, my responsibility, as described by professional standards, is to plan and perform my audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting standards. Because an audit is designed to provide reasonable, but not absolute assurance and because I did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by me.

As part of my audit, I considered the internal control of the Township of Nester. Such considerations were solely for the purpose of determining my audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I performed tests of Nester's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of my tests was not to provide an opinion on compliance with such provisions.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of my engagement letter, I will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Township of Nester are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. I noted no transactions entered into by the Township of Nester during the year that were both significant and unusual, and of which, under professional standards, I am required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Township Board Nester Township October 15, 2008 Page 2

<u>Accounting Estimates</u>

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

<u>Audit Adjustments</u>

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in my judgment, may not have been detected except through my auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on Nester Township's financial reporting process (that is, cause future financial statements to be materially misstated). In my judgment, none of the adjustments I proposed, whether recorded or unrecorded by the Township of Nester, either individually or in the aggregate, indicate matters that could have a significant effect on Nester Township's financial reporting process.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to my satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. I am pleased to report that no such disagreements arose during the course of my audit.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves applications of an accounting principle to the governmental unit's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, my professional standards require the consulting accountant to check with me to determine that the consultant has all the relevant facts. To my knowledge, there were no such consultations with other accountants.

<u>Issues Discussed Prior to Retention of Independent Auditors</u>

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Nester Township's auditor. However, these discussions occurred in the normal course of my professional relationship and my responses were not a condition to my retention.

Township Board Nester Township October 15, 2008 Page 3

<u>Difficulties Encountered in Performing the Audit</u>

I encountered no significant difficulties in dealing with management in performing my audit.

This information is intended solely for the use of management, Township Board and the Michigan Department of Treasury and is not intended to be and should not be used by anyone other than these specified parties.

James M. Anderson, P.C.

Certified Public Accountant